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## **Planned Educational Leave (PELP) and Your Student Health Insurance Plan (SHIP) Coverage**

***Whenever your registration status changes, your existing SHIP coverage and your eligibility for SHIP is impacted. Read this important information if you anticipate that you may go on Planned Educational Leave (PELP) status:***

If you file a completed PELP form with the Office of the Registrar BEFORE the quarter start date, your Student Health Insurance Plan (SHIP) coverage will be canceled as of your status change (first day of the quarter), and your SHIP fee will be fully refunded.

If you file your registration status change ON OR AFTER the quarter start date, your SHIP coverage will continue to the end of the quarter, and your SHIP fee will NOT be refunded.

SHIP fee refunds will not be granted for retroactive status changes. This includes retroactive status changes based on “special circumstances” filed with the Office of the Registrar.

Note that the quarter start date is not the same date as the first day of classes. Refer to the Office of the Registrar’s academic calendar for applicable dates.

[http://registrar.ucdavis.edu/html/academic\\_calendar.html](http://registrar.ucdavis.edu/html/academic_calendar.html)

If you establish PELP status in time to qualify for a full SHIP fee refund and cancellation of SHIP coverage, but you wish to remain on SHIP, you may elect to continue your SHIP coverage as a “non-student” for the first quarter of your PELP status only. Your non-student SHIP Fee will include the cost of a student health services card so that you may receive services at Cowell Student Health Center at student rates. **You must apply for enrollment as a non-student within five business days of your registration status change.** Contact Insurance Services at Cowell Student Health Center, (530) 752-6055, for more information.

### **SHIP Eligibility**

If you go on PELP status, you are NOT eligible to enroll in SHIP unless you were already a SHIP member while you were a registered student.

You will not be eligible for SHIP coverage after the first quarter of your PELP status.

### **Summer Coverage**

SHIP members who are on PELP for spring quarter or semester are covered through the end of spring term only. You are NOT eligible for SHIP during the summer coverage period.

### **Dates of Coverage**

For dates of coverage, refer to the Cowell Student Health Center insurance webpage at

<http://healthcenter.ucdavis.edu/insurance>

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### **Notification**

**If you change your registration status, you will NOT be individually notified of your loss of SHIP eligibility.** Information regarding the impact of registration status change on SHIP eligibility is provided in the UCD Course Catalog, the Class Schedule and Registration Guide, and on the CSHC insurance webpage. Blue Cross will provide a certificate to you upon cancellation of your membership, stating the beginning and ending dates of your SHIP coverage.

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## **Filing Fee Status and Your Student Health Insurance Plan (SHIP) Coverage**

***Whenever your registration status changes, your existing SHIP coverage and your eligibility for SHIP is impacted. Read this important information if you anticipate that you may go on Filing Fee status:***

If you establish your Filing Fee status IN ADVANCE of the quarter in which it applies, your Student Health Insurance Plan (SHIP) coverage will be canceled as of your status change (first day of the quarter), and your SHIP fee will be fully refunded.

If your Filing Fee status is established ON OR AFTER the first day of the quarter in which it applies, your SHIP coverage will continue to the end of the quarter, and your SHIP fee will NOT be refunded. A SHIP fee refund will not be granted even though your filing fee status is retroactively applied to the first day of the quarter.

Note that the quarter start date is not the same date as the first day of classes. Refer to the Office of the Registrar's academic calendar for applicable dates.

[http://registrar.ucdavis.edu/html/academic\\_calendar.html](http://registrar.ucdavis.edu/html/academic_calendar.html)

If you establish Filing Fee status in time to qualify for a full SHIP fee refund and cancellation of SHIP coverage, but you wish to remain on SHIP, you may elect to continue your SHIP coverage as a "non-student" for the first quarter of your Filing Fee status only. Your non-student SHIP Fee will include the cost of a student health services card so that you may receive services at Cowell Student Health Center at student rates. **You must apply for SHIP enrollment as a non-student within five business days of your registration status change.** Contact Insurance Services at Cowell Student Health Center, (530) 752-6055, for more information.

### **SHIP Eligibility**

If you go on Filing Fee status, you are NOT eligible to enroll in SHIP unless you were already a SHIP member while you were a registered student.

You will not be eligible for SHIP coverage after the first quarter of your Filing Fee status.

### **Summer Coverage**

SHIP members who are on Filing Fee status for spring quarter or semester are covered through the end of spring term only. You are NOT eligible for SHIP during the summer.

### **Dates of Coverage**

For dates of coverage, refer to the Cowell Student Health Center insurance webpage at <http://healthcenter.ucdavis.edu/insurance>

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### **Notification**

**If you change your registration status, you will NOT be individually notified of your loss of SHIP eligibility.**

Information regarding the impact of registration status change on SHIP eligibility is provided in the UCD Course Catalog, the Class Schedule and Registration Guide, and on the CSHC insurance webpage. Blue Cross will provide a certificate to you upon cancellation of your membership, stating the beginning and ending dates of your SHIP coverage.

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## **Graduation and Your Student Health Insurance Plan (SHIP) Coverage**

***Whenever your registration status changes, your existing SHIP coverage and your eligibility for SHIP is impacted. Read this important information if you anticipate that you will be graduating:***

Eligibility for extension of SHIP coverage after graduation depends upon the term in which you graduate.

### **Graduating at the end of fall quarter:**

SHIP members who graduate at the end of fall quarter are **NOT automatically enrolled in SHIP for the quarter following graduation, but are eligible to enroll at non-student rates**. Voluntary non-student enrollment must take place within the first 5 working days of winter quarter, and will provide continuous coverage through the end of winter quarter. You are not eligible for SHIP after winter quarter.

### **Graduating at the end of fall semester or winter quarter:**

SHIP members who graduate at the end of fall semester (law students) or winter quarter (quarter students) are **NOT automatically enrolled in SHIP for spring quarter or semester, but are eligible to enroll at non-student rates**. Voluntary non-student enrollment must take place within the first 5 working days of spring quarter or semester, and will provide continuous coverage through the end of spring quarter or semester only. You are not eligible for SHIP during the summer.

### **Graduating at the end of spring quarter or semester:**

SHIP members who graduate at the end of spring quarter or semester **automatically receive SHIP coverage through the end of the summer coverage period at no extra cost**. You are not eligible for SHIP after the summer coverage period.

### **Dates of Coverage**

For dates of coverage, refer to the Cowell Student Health Center insurance webpage at <http://healthcenter.ucdavis.edu/insurance>

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#### **Notification**

**If you change your registration status, you will NOT be individually notified of your loss of SHIP eligibility.** Information regarding the impact of registration status change on SHIP eligibility is provided in the UCD Course Catalog, the Class Schedule and Registration Guide, and on the CSHC insurance webpage. Blue Cross will provide a certificate to you upon cancellation of your membership, stating the beginning and ending dates of your SHIP coverage.

## **Registration Status Changes and Your Student Health Insurance Plan (SHIP) Coverage**

***Whenever your registration status changes, your existing SHIP coverage and your eligibility for SHIP is impacted. Read this important information if you plan to withdraw or cancel your registration or anticipate that you may be dismissed:***

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### **Withdrawal or Cancellation of Registration**

If you file a completed Notice of Cancellation/Withdrawal form with the Office of the Registrar BEFORE the quarter start date, your Student Health Insurance Plan (SHIP) coverage will be canceled as of your status change (first day of the quarter), and your SHIP fee will be fully refunded. You are not eligible to continue your SHIP coverage past the date of your registration status change.

If you file your registration status change ON OR AFTER the quarter start date, your SHIP coverage will continue to the end of the quarter, and your SHIP fee will NOT be refunded. You will not be eligible to continue your SHIP coverage past the end of the quarter.

SHIP fee refunds will not be granted for retroactive status changes. This includes retroactive status changes based on “special circumstances” filed with the Office of the Registrar.

Note that the quarter start date is not the same date as the first day of classes. Refer to the Office of the Registrar’s academic calendar for applicable dates.

[http://registrar.ucdavis.edu/html/academic\\_calendar.html](http://registrar.ucdavis.edu/html/academic_calendar.html)

### **Summer Coverage**

SHIP members who withdraw or cancel your registration during spring quarter or semester are covered through the end of spring term only. You are NOT eligible for SHIP during the summer.

### **Dates of Coverage**

For dates of coverage, refer to the Cowell Student Health Center insurance webpage at <http://healthcenter.ucdavis.edu/insurance>

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## **Dismissal**

If you are dismissed, you may request a full refund of your SHIP fee and cancellation of coverage as of the effective date of dismissal (usually the first day of the quarter). Your cancellation and refund request must be made to Cowell Student Health Center, not to the Office of the Registrar or to Student Accounting. Contact Insurance Services, (530) 752-6055, at CSHC for more information.

You are not eligible to continue SHIP coverage after the end of the term in which you are dismissed.

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### **Notification**

**If you change your registration status, you will NOT be individually notified of your loss of SHIP eligibility.** Information regarding the impact of registration status change on SHIP eligibility is provided in the UCD Course Catalog, the Class Schedule and Registration Guide, and on the CSHC insurance webpage. Blue Cross will provide a certificate to you upon cancellation of your membership, stating the beginning and ending dates of your SHIP coverage.