Giving Good Talks

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This talk evolved from "On How to Talk", by Mihai Budiu, CMU, a presentation of April 2004 found at www.cs.cmu.edu/~mihaib/talk-talk.ppt

Have Something

Ball

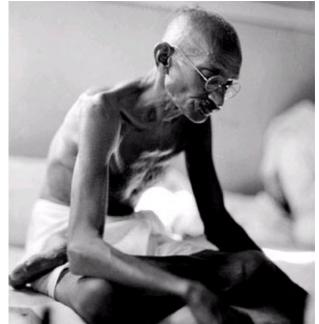
Interesting to Say



It's **impossible** to give a good talk otherwise!







Know

Your





Very different to talk to:

- a gathering of specialists
- a gathering of smart non-specialists
- a classroom lecture
- a group of gifted HS students

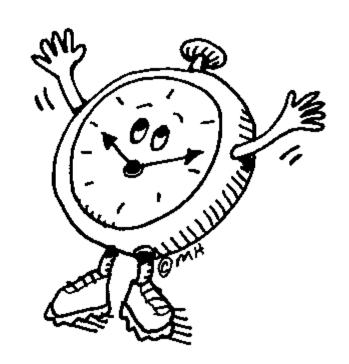
- ...

An Important Obligation

Don't waste your audiences time

Entails:

- having something to say & knowing your audience
- organize, organize, organize
- practice, practice, practice



Don't Put Too Much on a Slide

Your audience should be listening to you, not reading your slides

More **Pictures**, Fewer Words

When you write too many words, like this, your audience is going to be busy reading your words, and not listening to you. Since talks are almost never comprehensible from slides alone, an audience member that tries to read long slides and not attend to the speaker is sure to miss what is being said, lose interest, and zone out. The talk will completely fail. So think of words on the slide as things to look at and not as things which, by themselves, get across much of the semantics. As the words have now been reduced (or elevated) to visual artifacts, make sure that they are pretty and do exactly what you want. An endless stream of them, like this does nothing to make a talk interesting and impactful. Pretend that words are expensive, each one costing you a dollar. In such a world, you are unlikely to use too many. Perhaps the worst talk I ever saw was a French cryptographer who somehow had the impression that you could give a talk by copying key paragraphs from your paper onto the slides and reading them to the audience (and, to make things even worse, in a terrible monotone voice). Each slide had hundreds of words, symbols, and formulas – so much that it actually seemed like a joke. But after 25 minutes, it was not a funny joke. Make sure this is one mistake you never make;

Don't Let PowerPoint Shape Your Talk

- An awful lot of talks look like
- A title and then
- A bulleted list of sentences, all
- In Arial font.
- It looks this way because PowerPoint makes
- This kind of thing easier than anything else.
- But rarely does a bulleted list
- Conform to what you have to say,
- Talks of black-and-white, bulleted-list slides
- Are among the most boring you'll ever see.



ALSO AVOID

- Distracting effects
- Random colors
- Lots of colors,
- Lots of fonts
- Inconsistent spacing and punctuation.
- Inadequate contrast
- <18pt fonts

A good Paper

SenSay: A Context-Aware Mobile Phone

Daniel Siewiorek, Asim Smailagic, Junichi Furukawa, Neema Moraveji, Kathryn Reiger, and Jevemy Shaffer
Human Computer Interaction Institute and Institute for Complex Engineered Systems

Camegie Mellen University
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Abstract

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1 Introduction

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solution to all of these issues. Even though a sommon to all of these issues. Even though a six mover an improvem ambificin, it is supports ing work in the field. This is a direct result devianding of checksoms. The shortcoming of method, however, is that hierarchical dascatterigather I/O are often incompatible. Con Smalltalk, such a hypothesis analyzes an ana

memory bus. In this position paper, we make two may tions. For starters, we construct a novel frasthe visualization of the Turing machine (To that checkstens and virtual machines are used ible. We consider how gigabit switches can b

the exposition of spreadification. Figure, we such as the first part of this paper is cognized as follows. Figure, we motivore the need for RFCs. We agent the investigation of object-oriented languages. In the next we exceeded, we consider an algorithm consisting of n won Neumann machine [7]. Further, consider the early design

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and a good Talk on it

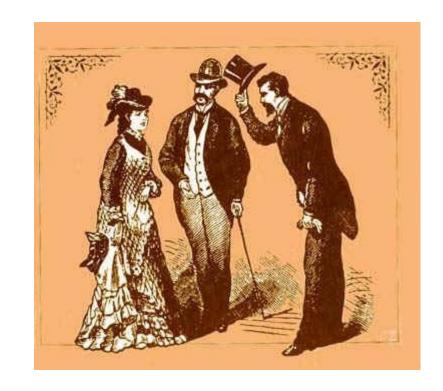


are very different.

Introductions

are important

What's the **contribution**What's the **context**



Conclusions

are not important

But when you **do** include one, it should say something new —
Not a summary



Credit Anything That's Not Yours

- Ideas
- Data
- Quotes
- Significant illustrations
- Important pictures





Listen carefully.

Repeat the question.

Think.

Succinctly answer what was asked



Absolute Rules

are impossible in this domain

What works well in a talks is highly variable and difficult to find

Warning: preparing a good talk is very time-consuming